**West Bradford Parish Council**

Clerk:

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**Minutes of the meeting of West Bradford Parish Council held on Wednesday 28 June 2017 at 7.30pm at West Bradford Village Hall**

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| Members present: | Parish Cllr A Bristol (Chair) |
|  | Parish Cllr H Best (Deputy Chair) |
|  | Parish Cllr M Fox |
|  | Parish Cllr M Wood |
| Apologies: | Cllr P Elms (RVBC)  Cllr B Hilton (RVBC)  Parish Cllr Ruth Chew |

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| 1. | **Disclosure of interest:**  None received |  |
| 2. | **Minutes of the Last Meeting (31 May 2017)**  The minutes were signed by the Chair as a true and accurate record of the meeting.  Proposed by: Cllr M Fox  Seconded by: Cllr H Best  Matters arising:  With regard to the kissing gate, the Chair confirmed that he had contacted the tradesman (Phil Hardman) who would carry out the work. PH would collect the gates to be used from the Chair and he was expected to commence the work during the next week. PH would collect additional timber needed from Empress Fencing (with Emma at Empress to bill the Parish Council accordingly via the Chair). It was also agreed that the gated would be positioned in such a way so as not to block access from Straitgate, and the current stile could be taken down.  The Clerk indicated that Cllr Elms had offered to pursue the need for further road sweeping by Ribble Valley Borough Council, but no further update had been received on this. During the discussion, all members agreed that the Lengthsman had been doing a first-rate job in keeping the village tidy and thanked him profusely for his efforts.  Members acknowledged that efforts to provide Peter Bamber with a summary of the history of Coronation Gardens (which would enable him to progress the necessary planning application) had stalled, so a lengthy discussion on this matter took place. This provided information which the Clerk could use to provide Peter with the information needed.  **Resolved**  **Clerk to draft some text and circulate to members for their agreement prior to forwarding to Peter Bamber** | **Chair**  **Clerk** |
| 3. | **Public questions, comments or representations**  None |  |
| 4. | **Update from Ward Councillors present**  None present |  |
| 5. | **Overview of financial position**  The Clerk submitted details of income and expenditure for the month of May 2017 for approval by the Council and signing-off by the Chair.  **Resolved**  **That the record for May 2017 as presented would be signed off**  The Clerk proceeded to give an overview of the budgetary position during the first quarter of 2017/18. Members noted that:   * certain income streams (other than the precept) needed to be explored and asked the Clerk to pursue this; * expenditure was considered to be roughly on track, although a couple of new areas of spend were identified and were to be added to the draft budget; and * EON were still charging for electricity to the Coronation Gardens when attempts had been made to end this arrangement.   **Resolved**  **Clerk to explore those income streams identified in the budget but which had not yet provided any monies, and to add the additional areas of spend identified to the draft budget.**  **Clerk to approach EON once more with a view to ending the electrical supply to Coronation Gardens.** | **Chair**  **Clerk**  **Clerk** |
| 6. | **Planning applications to be considered**  No new planning applications were put forward for consideration.  However, Cllr Best commented that the revised development at Barnsteads looked much more acceptable, a view shared by other members. |  |
| 7. | **Governance arrangements – points for discussion / consideration**  The Clerk confirmed that all documentation for the external audit had been submitted on time and the Council awaited further communication on the outcome of the process. The period for the exercise of public rights had commenced and ran until 31 July 2017, with appropriate notification placed in the notice boards and on the Council’s website. Members considered the issue of the asset register but noted that this required further dialogue with the Village Hall Management Committee (scheduled for July). |  |
| 8. | **War Memorial / centenary celebrations**  It was agreed that further progress needed to be made around the text on the history of the Coronation Gardens before other actions could be pursued. |  |
| 9. | **Reports from sub-committees / other meetings attended**   1. Playing Field / Village Hall (7 June 2017)   Parish Cllrs Fox and Wood had officially represented the Parish Council at this meeting, reporting that a community “clean up” of the area around the Village Hall had taken place. This included cutting back branches to maximise the impact of the new lighting.   1. Parish Council Liaison Committee (15.6.17)   Parish Cllr Chew had attended this and an update would be provided at the next meeting.   1. Lengths-man scheme   Cllr Wood provided details of payment claimed by the Lengthsman  **Resolved**  **Clerk to arrange for payment** | **Clerk** |
| 10. | **Correspondence received:**  The following correspondence was considered:   * Play Safety   The Clerk reported that an approach had been received from ROSPA, who were intending to carry out safety assessments of play equipment during the month of August. It was unclear whether arranging a local inspection would be the responsibility of the Parish Council or the Village Hall Management Committee, and this issue would be discussed when the 2 bodies met in July. |  |
| 11. | **Any Other Business**  The Chair expressed continuing concern at the number of potholes found in roads in the village, with particular regard to Bowland Gate Lane, Clitheroe Road and Grindleton Road. It was noted that other neighbouring villages (such as Chatburn and Waddington) had received extensive repairs to road surfaces and the Parish Council felt that West Bradford was being unfairly neglected in this regard.  **Resolved**  **Clerk to write again to Nigel Evans MP and point out local concerns and frustration.**  Cllr Wood pointed out that the poor condition of the stone walls on Clitheroe Road had not yet been addressed by Lancashire County Council.  **Resolved**  **Clerk to contact LCC**  Cllr Fox indicated that the main post box in the village still had not been painted.  **Resolved**  **Clerk to again contact Royal Mail** | **Clerk**  **Clerk**  **Clerk** |
|  | **Date / time of next meeting:**  The next meeting (and AGM) will be held at 7.30pm on Wednesday 23\* August 2017 at West Bradford Village Hall.  \*date changed to 23 August due to extenuating circumstances |  |

**The meeting closed at 8.23pm.**

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| Signed by: |  | |
|  | Date:  30.8.17 | Cllr A Bristol  Chair |